

Instructions for Authors

Papers should be submitted to the editorial office electronically, i.e. by the Editorial System, at the address: www.editorialsystem.com/fpn.

Aims and scope of the journal

Farmakoterapia w Psychiatrii i Neurologii (Pharmacotherapy in Psychiatry and Neurology) is a quarterly journal that carries scientific and educational papers related in broad sense to the clinical and experimental neuropsychopharmacology. The journal is addressed to all those interested in the latest developments and research in this area, i.e. psychiatrists, neurologists, pharmacologists, psychologists, and representatives of other related disciplines.

The papers in Polish or English language may be submitted to the journal.

The journal is particularly focused on the following topics:

- Pharmacological treatment of psychiatric disorders
- Pharmacological treatment of neurologic disorders
- Studies on efficacy and tolerability of new psychotropic drugs and drugs used in neurological disorders
- Preclinical pharmacology of psychotropic drugs and drugs used in neurological disorders
- Child and adolescent neuropsychopharmacology
- Neuropsychopharmacology of the elderly
- Mechanism of action of psychotropic drugs
- The effect of pharmacological treatment on brain bioelectrical activity (pharmacology-EEG)
- The effect of pharmacological treatment on cognitive functions and psychosocial functioning
- Psychometric assessment of drug activity
- Adverse reactions of psychotropic drugs and drugs used in neurological disorders
- Pharmacogenetic aspects of neuropsychiatric disorders and their treatment
- Neuroimaging of drugs used in psychiatry and neurology
- Ethics of using drugs in psychiatry and neurology
- Standards of pharmacological treatment in psychiatry and neurology

Types of articles accepted

The journal publishes:

- original papers,
- review papers,
- case studies,
- letters to the editors,
- reports from scientific conferences,
- book reviews.

Publication ethics

The contents of the published work should comply with the guidelines of the Declaration of Helsinki (www.wma.net/en/30publications/10policies/b3/index.html); EU Directives (http://ec.europa.eu/environment/chemicals/lab_animals/legislation_en.htm) and consolidated requirements for biomedical periodicals (www.icmje.org).

Any data referring to patients and photographs that enable the patients' identification shall be removed from the paper, unless the patient provides a written consent to their publication.

Conflict of interest and funding

All of the main author's and the co-authors' potential conflicts of interest, financial or otherwise, related directly or indirectly to the addressed submission as well as all the grants or other forms of financial support or support in kind shall be acknowledged in a declaration enclosed to the paper.

Authors' declarations with respect to the paper

When submitting the paper, enclose a signed declaration with respect to the publication (the declaration template is available at the editorial system in the "Authors' Declaration" tab.). The declaration can be signed and provided by the corresponding author and on behalf of all the authors.

By the fact of submitting the paper, the authors declare as follows:

- The paper has neither been previously published (other than in the abstract form) nor submitted to another journal.
- The paper shall not be published in any other journal (including a translated version) without a written consent of the copyright holder for the title.
- The paper has been approved by all the authors and the authorities of the research unit.
- The paper has been prepared in compliance with all the recognised ethical codes and valid legal regulations, with due respect to the subjectivity of the tested individuals.

Authors' contribution to the paper

A statement is made that all the authors have significantly contributed to the research and all the data in the article are true and authentic, and there is no plagiarism. The contribution of the specific authors shall be indicated, e.g. significant contribution in the concept and work design, collecting data and the interpretation, statistical analysis and preparation of test results for the analysis, critical reviews as for the significant intellectual content, collecting literature, approval of the final form of the paper.

Peer review and reviewers' responsibilities

All the original, review and casuistic papers are subject to review by two anonymous reviewers from institutions other than that of the authors of publication. The paper shall be sent to the reviewers devoid of the cover page and authors' statements. The authors are under obligation to participate in the peer review process and to introduce the due corrections of mistakes or, if they do not agree to the above requirement, to withdraw the paper from publication.

The reviewed articles should be treated by the reviewers with due confidentiality. The reviewer's judgements should be objective; reviewers should have no conflict of interest with respect to the authors and the research funders. Furthermore, reviewers should point out any potential relevant published work which should be cited in the paper.

The list of reviewers for the articles in a given year is published in the last issue of the journal published in this year.

Editorial responsibilities

Editors shall preserve the anonymity of reviewers. Editors should have no conflict of interest with respect to the authors of articles they reject or accept. Editors shall bear full responsibility and authority to reject or accept an article.

Editors shall make every effort to the effect that all the articles published in the journal presented reliable and true information. However, the editors are not liable for the contents presented in the papers as they express the knowledge and opinions of the authors.

Copyright and legal aspects

At the time of the acceptance of the work for publication, the copyright is transferred to the journal owner. The published work remains the property of the Institute of Psychiatry and Neurology.

The papers that have already been published shall be accompanied by a written consent for the publication from the previous publisher.

Any potential conflict of interest shall be settled by the district court competent for the Editorial Office. Legal relations between the Editor and the author(s) are compliant with the Polish law and international conventions ratified by Poland.

Manuscript preparation

The journal accepts papers in the Polish and English languages. The papers shall be submitted via the Editorial System, at the address:

www.editorialsystem.com/fpn. The editorial office preserves a right to refuse a text before the review if it is not in line with the journal subject area or if it is not satisfactory as for the content or form.

Text-related requirements

Original and review papers should not exceed 5,000 words (including tables, figures, references and appendices). Case studies should not exceed 2,500 words. Text files submitted via the Editorial System shall be written using a 12 pt font, with 1.5 lines spaces and margins of 2.5 cm. The columns should not be adjusted nor the words hyphenated. Remove double spaces and do not use spaces as tabs. Try to avoid footnotes.

Each part of the paper should start from a new page.

The title page should contain the title of the paper in both the Polish and English languages, full names of the authors, their affiliations and the full name of the corresponding author, including the address, telephone number and email address.

Page 2 should contain an abstract in Polish, 200–250 words for original and review papers, and 150 words for case studies. **Abstracts of original papers should be structured as follows: objectives, material and methods, results and conclusions. Abstracts of review papers should be structured as follows: objectives, literature review and conclusions. Abstracts of case studies should be structured as follows: introduction, case study and comments.** Below the abstract, 3–6 keywords should be given as per Index Medicus.

Page 3 should contain an abstract in English, following the same structure as the Polish abstract – for the original paper: objectives, material and methods, results, conclusions; for the review paper: objectives, literature review and conclusions; and for the case study: objectives, case report and conclusions. Below the abstract, 3–6 English keywords should be given.

Authors of papers written in English do not have to provide abstracts in Polish.

Page 4 and all the subsequent pages should contain the body text of the paper.

The original paper should be structured as follows: objectives, material and methods, results and conclusions.

The review paper should be structured as follows: objectives, literature review and conclusions.

The case study should be structured as follows: objectives, case report and conclusions.

The methods section should include a statement of the approval by the relevant bioethics commission to undertake the study and of the subjects' conscious consent as well as information on the statistical methods used.

Only international drug names should be used in the body text of the paper.

Abbreviations used in the text should also be explained at their first mention (this also applies to the abstract); a glossary of abbreviations is also acceptable.

All the information on the financing sources (e.g. grant numbers) should be given. All the authors should disclose any financial dependencies and any other information that, if omitted, might raise suspicion of a conflict of interest.

At the end of the paper, above the literature, acknowledgements are acceptable.

References

References should be arranged alphabetically, numbered in Arabic numerals and cited using the Harvard system (author's name and the year of publication), e.g. Kowalski et al. 2004. For papers with two authors, both names are required, while for papers with three or more authors – the name of the first author should be given, followed by "et al." and the year of publication. The references section should cite the names of the first six authors. For

papers with more than six authors, "et al." should be used after the sixth name. For books, the names of all the editors should be given. Abbreviations of journal names should be used as per Index Medicus. Each reference item should be cited in the article body – and otherwise, each item cited in the paper body should be listed in the references section.

References should use the following structure:

Journal articles

Bilder RM, Volavka J, Czobor P, Malhotra AK, Kennedy JL, Ni X et al. Neurocognitive correlates of the COMT Val (158) Met polymorphism in chronic schizophrenia. *Biol Psychiatry* 2002; 52: 701–707.

Conference proceedings papers

Groening L, Olivier B. Translation of animal models to human psychopathology. 8th ECNP Regional Meeting, Moscow, Russia, April 14–16 2005. *Eur Neuropsychopharmacol* 2005; 15 (suppl 2): S93–S94.

Books

Maruszewski T. *Pamięć autobiograficzna*. Gdańskie Wydawnictwo Psychologiczne, Gdańsk 2005.

Book chapters

Nasierowski T. Dzieje psychiatrii. In: *Psychiatria*. Tom I. Bilikiewicz A, Pużyński S, Rybakowski J, Wciórka J (red.), Wydawnictwo Medyczne Urban & Partner, Wrocław 2002, 1–46.

Websites

Provide the URL address and the date of the last access and, if available, the digital object identifier (DOI).

Murawiec S. *Farmakoterapia jako efekt relacji lekarz-pacjent*; <http://www.psychiatria.pl/artykul/farmakoterapia-jako-efekt-relacji-lekarz-pacjent/8852.html> (last accessed on 8.04.2015).

Tables

Tables in articles in Polish should also have titles in English. Tables of articles in English do not need Polish titles. Tables should be numbered using Arabic numerals, placed on separate pages and submitted as separate files. The locations of tables in the body text should be marked. Comments for tables should be provided in the notes below the tables.

Figures

Figures, like tables, should have titles also in English. Figures in articles in English do not need additional Polish titles. Figures should be numbered using Arabic numerals, placed on separate pages and submitted as separate files. The locations of figures in the body text should be marked. It is advisable that the figures have approximately the target size, using uniform fonts, preferably Calibri. Figures can be sent in one of the following formats: TIFF, JPG, Adobe Photoshop, Adobe Illustrator, Corel Draw and EPS. Photographs should have the minimum resolution of 300 dpi and should be submitted as TIFF or JPG files. Comments for figures should be provided in the notes below the figures.

Captions for figures and tables should be submitted in a separate file.

Figures are basically printed in black and white. However, there is an option of colour printing, at the author's cost.

If figures or photographs have been previously published or the copyright is not held by the authors, the source should be given, and a written permission to use the materials should be obtained from the copyright holder.

Author's proofreading

The corresponding author shall receive the paper in a PDF format prior to publishing.

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